



SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



Grievance and Redressal Committee


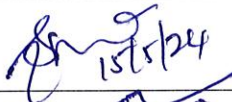



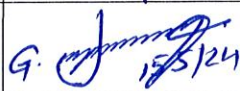
Minutes of Grievance and Redressal Committee (GRC) held on 15.05.2024

I. Agenda:

- 7.1 To confirm the previous (Sixth) minutes of the meeting and action taken.
- 7.2 To make sure all students face challenges fairly and consistently.
- 7.3 To follow the instructions received from Centre for Student Affairs, Anna University, Chennai received on 29.02.2024 regarding the Implementation of UGC Student Grievances Regulations 2023.
- 7.4 Any other points.

II. List of Members Attended:

The Seventh Meeting of the Grievance Redressal Committee for the Academic Year 2023-2024 was held on 15.05.2024 under the chairmanship of the Dr.K.L.Palanisamy, Dean (Student Affairs) of the college at IQAC at 01.30 p.m. The Following members attended the meeting:

S.NO.	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. K. L. Palanisamy	Dean (Student affairs)	Chairman	
2	Mrs. S. Bhuvana	HoD/English	Convener	
3	Dr. C. Aarthi	HoD / ECE	Member	
4	Mr. R. Alagesan	Prof/ Mathematics (Boys Hostel Warden)	Member	
5	Mrs. T. Gohila	AsP/EEE	Member	
6	Dr. G. Jayamurugan	AsP./ CSE	Member	





SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



7	Mrs. T. Divya	AP/ Mathematics	Member	<i>Divya</i> 15/5/24
8	Mrs. P. Suganthi	AP/MDE	Member	<i>P. Suganthi</i> 15/5/2024
9.	<i>V. Saraswathi</i>	<i>Final year</i> <i>CSE</i>	Student Representative	<i>V. Saraswathi</i> 15/5/24

III. Minutes of the Meeting:

Dr. K.L. Palanisamy, Chairman of the Grievance Redressal Committee, extended a warm welcome to all attendees. The agenda points were then addressed for discussion, and subsequent to thorough deliberation, the following resolutions were collectively agreed upon by the committee members.

7.1 To confirm the previous (Sixth) minutes of the meeting and action taken.

The Sixth Minutes of the Meeting (22.11.2023) of the Grievance Redressal Committee was unanimously confirmed by the members of the committee.

Action taken report of the previous meeting:

S.No.	Suggestions/Requisition/Grievance	Action Taken
1.	To conduct a meeting especially with Girls' representatives for the welfare of the girl students in college.	Implemented

7.2 To make sure all students face challenges fairly and consistently.

It is resolved to make sure all students face challenges fairly and consistently.

Subsequently, the students presented the following issue to the committee.





SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956
NAAC Accredited with 'A' Grade

TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



- Students felt that, for emergency or medical reasons, hostel students may be allowed to get the permission from any of the sub-wards to leave the college with their parents.
- The students were inquired about any challenges they encountered concerning harassment or related matters. In response, the students stated that they did not experience any such issues either on or off-campus.
- There was no suggestion received from suggestion box.
- During the due's payment before getting the hall ticket for the End Semester Examination, there is a heavy congestion at the cash counter and they find it difficult to pay the dues. Students suggested that the dues collection could be started earlier or a separate queue for girls can be arranged.

7.3 To follow the instructions received from Centre for Student Affairs, Anna University, Chennai received on 29.02.2024 regarding the Implementation of UGC Student Grievances Regulations 2023.

It is resolved to follow the instructions received from Centre for Student Affairs, Anna University, Chennai received on 29.02.2024 regarding the Implementation of UGC Student Grievances Regulations 2023 as in Annexure 1. And the same should be communicated to the students.

7.4 Any other points.

Students are encouraged to reach out to the committee at any time with issues related to their personal or campus life.

Mrs. S. Bhuvana, Convener the meeting proposed the vote of thanks to the Committee members of the Grievance and Redressal Committee. The meeting concluded at 02.15 p.m.

It is decided to conduct the next meeting on 24.09.2024 tentatively.


15/5/24
Convener


15/5/24
Chairman





CENTRE FOR STUDENT AFFAIRS
ANNA UNIVERSITY
CHENNAI - 600 025

Dr. R. BASKARAN M.E., Ph.D.
DIRECTOR

Ph : 044-22357078/ 81
Email : dsa@annauniv.edu
dseannauniv@gmail.com

Lr. No. CSA / SA3-2 / 85 / 2024

Date: 29.02.2024

To

1. The Principal of all Government / Self-financing Engineering Colleges / Autonomous Colleges affiliated under Anna University.
2. The Dean / Constituent Colleges of Anna University.

Sir / Madam,

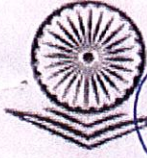
Sub: Anna University – Centre for Student Affairs – Implementation of UGC Student Grievances Regulations, 2023 in all affiliated colleges - Circular - Reg.

Ref: Lr. No. F.1-13/2022 (CPP-II) (C-139991), dated: 13.02.2024 from the Secretary, University Grants Commission, New Delhi.

I am enclosing herewith a letter received from the Secretary, University Grants Commission, New Delhi, regarding the implementation of UGC (Redressal of Grievances of Students) Regulations 2023 in all institutions under the ambit of Anna University. In this regard, the Principals are advised to adhere the same in their educational institutions and requested to make a wide publicity among the students by displaying the posters in the college premises especially in the areas where students generally assemble and publishing information on the websites/Bulletin of information to create awareness among the students about the provisions made by the Universities.


DIRECTOR

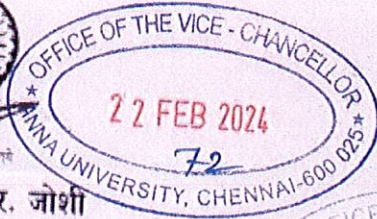

29/2



सत्यं विद्यायै श्रेयकरम्

आचार्य मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary

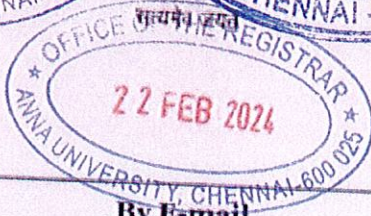


75
जाज़ादी का
अमृत महोत्सव

विश्वविद्यालय अनुदान आयोग

University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)



By E-mail

No.F.1-13/2022 (CPP-II) (C-139991)

13 February 2024 / 24 माघ 1945

Subject: UGC (Redressal of Grievances of Students) Regulations, 2023



Dear Madam/Sir,

The Hon'ble Chairman of UGC discussed the implementation of above Regulations with the Ombudspersons of the Universities in a virtual meeting on 5 February 2024. The meeting was live-streamed on UGC's social media platforms such as X, YouTube, etc.

During the discussion, it emerged that there is a need to increase the awareness among students about the provisions made by universities for the implementation of UGC Student Grievances Regulations, 2023. Additionally, it was suggested that there should be periodic meetings of the Vice-Chancellor and the Ombudsperson(s) to review the implementation of the Regulations, 2023.

In view of the above, you are requested to take necessary steps to make the students aware about the implementation of the UGC Student Grievances Regulations, 2023 in your university. This can include:

- i) placing banners/boards in prominent locations throughout the campus, as well as on the campuses of affiliated colleges;
- ii) publishing information on the websites/Bulletin of Information;
- iii) any other measures that you deem appropriate.

You are also requested to organize at least one meeting of the Ombudsperson(s) every six months at the beginning of the semester with the students.

Your continued cooperation is requested as it is vital to ensure the successful implementation of the UGC Regulations (Redressal of Grievances of Students) in 2023 to create a fair and responsive academic environment.

With regards,

All Deans
(UDs & UAs)

Registrar
R. V. Vijay
22/2/24

Yours sincerely,

(Manish Joshi)

DIR -
Student
Affairs

For

The Vice-Chancellors of the Universities